Parents and Friends Meeting – Annual General Meeting

Date: 27 February 2012

1. Welcome

In attendance: Kelly Watson, Louise Mason, Veronica Ekerick, Anthony Brose, Jovy Durana, Mel Browne, Hannah Nelson, Danielle Bosse, Chen Hoang, Debbie Hair, Chrissy Peters, Theresa Wallace, Michaela Lewis, Catherine Becci, Catherine Meiklejohn, James Seguna, Veronica Lawson, Natalie Chong Nee, Merina Salapo, Miliga Salapo, Donna Goodwin, Lydia Felu, Helen Youngberry, Mellisa McLaren, Theresa Nuu, Malia Leiato, Jacinta Anae, Laiza Sia, Meredith McCallion

Apologies: Megan Lowe, Rachel Grant, Rebecca McDougal

2. Minutes of Previous AGM

The President’s Report, Principal’s Report and Treasurer’s Report were tabled. There was no general business arising from the precious AGM.

3. President’s Report

Summary:
- Last year’s floods had a significant impact on the school and the community.
- Building at the school has been completed.
- Laptops have been purchased for teachers. Interactive whiteboards are in use in almost all the classrooms.
- Special mention to those responsible for fundraising and social activities. Funds were allocated for the library, Pacific Smiles and other ventures.
- Special mention: the school carnival raised approximately $16,000 in profit, thanks in part to winning $10,000 from an Aldi competition.
- Special thanks to Anne Scully after her resignation after 17 years as voluntary uniform coordinator.
- Thanks to the outgoing executive committee.

Moved: Kelly Watson
Seconded: Louise Mason

4. Principal’s Report

Summary:
- Floods of January 2011 caused many difficulties for families of the school and local community. The Sisters of Mercy, Brisbane Congregation donated $5,000 to assist flood-affected families.
- Parent Morning Teas held for parents of Prep to Year 3 were successful and will continue to be held.
- Mrs Bernadette Hunt was appointed as Teacher Librarian.
- SFX was approached by Catholic Education as a possible site for introduction of a pre-prep year.
- Mrs Ana Timu was appointed as Tuckshop Convenor.
- Art Show 2011 was successful and Art Show 2012 (SmART Planet) is to be held in the next few weeks.
- SMS Management Alert System was implemented.
- Appointment of Natalie Tugliach to the position of Assistant Principal – Religious Education.
- Appointment of Michaela Lewis to the position of Assistant Principal – Administration.
- Special thanks to P&F for provision of funds to assist installation of Interactive Whiteboards.
- Special thanks to Chrissy Peters and Rachel Grant for their hard work on the school carnival.

Moved: Veronica Lawson
Seconded: Louise Mason

5. Treasurer’s Report

Summary:
- Opening balance: $13,339.66
- Balance as at 26 February 2012: $21,575.76
- Largest expense is uniform stock.
- Opening balance (On-call acct): $24,800.59
- Balance as at 26 February 2012: $30,797.88

Moved: Louise Mason
Seconded: Chen Hoang

6. Election of Executive Committee for 2012

President – Lydia Felu
Nominations: Kelly Watson, Lydia Felu
Result: Kelly – 14, Lydia – 15

Vice President – Helen Youngberry

Treasurer – Louise Mason

Secretary – Chrissy Peters

Minutes Secretary – Meredith McCallion

AGM closed – followed by P & F Meeting – February 2012
P & F Meeting – 27 February 2012

1. Attendance and Apologies

Same as AGM item 1.

2. Minutes of Previous Meeting

Minutes of previous meeting held in October 2011 were read and tabled.
Moved: Louise Mason
Seconded: Kelly Watson

3. Business Arising

Paypal – Kelly Watson
Account is currently frozen until paperwork error is remedied. Money is in the account but not currently accessible. A suggestion was made to contact the P&F Association to see if others have encountered the same problem, and explore avenues of resolution.

Uniform Shop – Louise Mason
Carla Johnson and Olivia are the Uniform Shop Coordinators. Louise Mason is currently in charge of ordering.

Interactive Whiteboards – Veronica Lawson
Still needing to provide two whiteboards. P&F monies may be used to complete the order and installation.

Disco Lights
Discussion of rental vs purchase. Rental of two lights is $40 x 4/year = $160. To purchase the same type of lights would be approximately $700 each.

P&F Fundraising Committee
Danielle Bosse and Chen Hoang were nominated as co-chairs of the Fundraising Committee.
Moved: Meredith McCallion
Seconded: Louise Mason

4. General Business

Mother’s Day Stall
Volunteers will be needed. More information will be in the newsletter closer to Mother’s Day.

Open Day for SFX
Discussions will be held regarding logistics of holding an open day and results brought back to next meeting.

Sausage Sizzle
A possible fundraising opportunity is to hold a sausage sizzle at election polling booths for State and Local elections. The State Election is scheduled for Saturday 23 March. Local Election is scheduled for Saturday 28 April. Volunteers have been requested in school newsletter volume 06.
5. **Any Other Items**

**Pick Up Zone – Mel Browne**
- Is it parent or police responsibility to act if a car is overloaded? The school has a duty of care to advise of a safety issue but has no authority to intervene.

**News from local council – Mel Browne**
- A left hand turn is to be put in at the end of Church Street.
- A roundabout will be trialled at the intersection of Church Street and Alice Street to assist with traffic flow. It is not anticipated this will enhance pedestrian safety.
- Parking outside the office will be changed to one hour parking before 8am, to reduce the number of commuters utilising the parking spaces.

**Pathway suggested – Hannah Nelson**
- A suggestion a pathway be installed outside the McAuley Centre to assist with prams and wheelchairs.

**Vote of thanks to outgoing president.**
**Moved:** Theresa Wallace  
**Seconded:** Chrissy Peters

6. **Next Meeting Scheduled**

The next P&F Meeting is scheduled for 7.00pm Monday 26 March.

**Meeting closed 8:30pm**