Parents and Friends Meeting

Date: 30 April 2012

1. **Opening Prayer - Sister Veronica**

2. **Welcome**
   **In attendance:** Lydia Felu, Helen Youngberry, Meredith McCallion, Chrissy Peters, Louise Mason, Donna Goodwin, Anthony Brose, Kelly Watson, Jeremy Bick, Chen Hoang, Danielle Bosse, Merina Salapo, Natalie Chong Nee, Theresa Wallace, Robert Grant, Veronica Lawson, Veronica Ekerick
   **Apologies:** Michaela Lewis, Catherine Meiklejohn

3. **Minutes of Previous P&F Meeting**
   - Minutes of previous meeting (26 March 2012) were tabled.
   **Moved:** Meredith McCallion
   **Seconded:** Chen Hoang

   **Business arising from previous minutes**
   - Tuesday Sausage Sizzle - To be trialled in Term 3. Volunteers are yet to be finalised.
   **Moved:** Helen Youngberry
   **Seconded:** Louise Mason
   - Welcome BBQ for Prep parents and children - Scheduled for early evening in last week of Term 2.
   **Moved:** Louise Mason
   **Seconded:** Danielle Bosse
   - Airconditioning for the school - Discussion was had regarding cost of installation and maintenance of airconditioning units for classrooms. Helen advised grants were available for installation of solar power panels and said she would look into this. After much discussion it was agreed to obtain costings for installation and maintenance.
   **Moved:** Anthony Brose
   **Seconded:** Donna Goodwin
   - Schedule a special meeting - A special meeting is not required at this stage as the Constitution has been located, but it is not a signed version. Item to be carried over to the next P&F meeting.
   **Moved:** Meredith McCallion
   **Seconded:** Ina Salapo

4. **Correspondence (Secretary)**
   - Information received regarding a School Community Forum.
   - Invitation to nominate for Inspirational Teaching Awards.
   **Moved:** Chen Hoang
   **Seconded:** Meredith McCallion

5. **Treasurer’s Report**
   **Summary:**
   - Opening balance: $22,987.36
   - Balance as at 30 April 2012: $6,273.56 (Reimbursement to SFX of $18,500 for IWB)
• Opening balance (On-call acct): $32,444.68
• Balance as at 30 April 2012 $20,246.18

 Moved: Helen Youngberry
 Seconded: Donna Goodwin

6. Principal’s Report
Summary:
• Possibility of Open Day to be held on Friday 11 May. P&F asked to either provide or fund morning tea. P&F was unable to assist as this is the same day/time as the Biggest Morning Tea (FUN-raising)
• Thanks to the P&F for the $10,000 and $8,500
• Australian Enhancing Catholic School Identity Project - requesting participation in 4 online surveys.
 Moved: Louise Mason
 Seconded: Danielle Bosse

7. P&F Subcommittees
FUN-raising - Danielle Bosse, Chen Hoang
• Thanks to all who assisted with the sausage sizzle, cake stall and raffle on Local Council election day.
• Friday 11 May - Biggest Morning Tea to be held from 10.30 to 12.30. So far there are 20 prizes for raffles. Tickets and prize lists will go out to student homes this week.
• Next school disco will be held on 1 June. Food has been organised. A change of time was requested from 6-8pm instead of 5.30-7.30pm. Veronica Lawson to discuss with teachers and advise the P&F.
 Moved: Donna Goodwin
 Seconded: Ina Salapo

8. General Business
• P&F Conference - May 5-7 Radisson Resort, Gold Coast - Lydia plus one other person will be attending the P&F Conference.
 Moved: Jeremy Bick
 Seconded: Natalie Chong Nee
• P&F requesting access to photocopier - Veronica requested there be one point of contact from the P&F who deals with school admin. If the P&F will supply paper, the school is prepared to do some copying. It was suggested that electoral offices are also prepared to copy documents. If P&F would like to submit large amounts of information for school newsletter it may be necessary to print an insert. If an insert goes out the week before the next P&F, the agenda will be printed on the back.
 Moved: Chrissy Peters
 Seconded: Ina Salapo
• Request for P&F financial assistance with purchase - Ana Timu has requested the P&F pay $800-$1000 to purchase a bain-marie from St Peter Claver College for the tuckshop. This request is approved in principle, subject to the final amount required.
 Moved: Chrissy Peters
 Seconded: Ina Salapo
• Procedure for increasing P&F levy - The P&F levy has been $9 per family since 2009. If an increase is required for 2014 it would need to be decided immediately. A vote was cast and it was decided there would be no P&F levy increase for 2014.
 Moved: Helen Youngberry
 Seconded: Lydia Felu
• Basketball Court repair, School Website Maintenance, Contact details for P&F minutes - It was decided to carry these items over to the next P&F meeting.
 Moved: Chrissy Peters
 Seconded: Louise Mason

☞ The next P&F Meeting is scheduled for 7.00pm Monday 28 May. ☞
☞ Agenda items are to be emailed to sxpfc@hotmail.com by 21 April. ☞

Meeting closed 8:20pm