Parents and Friends Meeting

Date: 18 June 2012

1. Opening Prayer

2. Welcome

In attendance: Lydia Felu, Helen Youngberry, Meredith McCallion, Louise Mason, Chrissy Peters, Rachel Grant, Veronica Lawson, Ina Salapo, Michaela Lewis, Sr Veronica Ekerick, Chris James, Theresa Wallace, Jeremy Bick, Anthony Brose, Chen Hoang, Danielle Bosse

Apologies: Kelly Watson

3. Minutes of Previous P&F Meeting

- Minutes of previous meeting (28 May 2012) were tabled.

Moved: Chrissy Peters
Seconded: Louise Mason

Business arising from previous minutes

- Constitution - Louise Mason has located an original document.

Moved: Meredith McCallion
Seconded: Chrissy Peters

- Eating at second break - 5 minutes before and after second break, Prep to Year 3 children will be supervised to ensure they are eating. This will begin in Term three 2012.

Moved: Rachel Grant
Seconded: Louise Mason

4. Correspondence (Secretary)

- Letter from Megan Lowe stating she is unable to provide assistance with Uniform Shop in the future.
- Email from the Chair, Brisbane Archdiocesan Council of Parents and Friends, with an invitation to this year’s Catholic Education Week dinner being held at St James College, Spring Hill on 23 July. Guest speaker is General Peter Cosgrove. A group representing the school may attend, accompanied by the school banner. There is no charge to attend. RSVPs are required by 16 July.

Moved: Meredith McCallion
Seconded: Ina Salapo

5. Treasurer’s Report

Summary: Bain-marie purchased for tuckshop ($900). Contribution to Rebekahi Vaaua - see previous minutes ($100). Apologies from minute-taker re. current amounts not entered in minutes; to be added.

- Opening balance: $8,511.08
- Balance as at 18 June 2012: $
- Opening balance (On-call acct): $22,007.68
- Balance as at 18 June 2012: $

Moved: Rachel Grant
Seconded: Chrissy Peters
6. **Principal's Report**  
**Summary:**  
- SFX Disco was a great success. Staff, parents and children appreciated the food organised by P&F. Thanks to teachers for supporting and P&F for organising.
- All Schools Disco at Booval held on 2 June. Open to year 6 and 7. All profits going to charity.
- Yr 7 camp reported to be very successful.
- 35 Laptops and 5 iPads ordered for the school, thanks to a one-off grant from Brisbane Catholic Education.
- Qld Catholic Schools Choral Festival to be held on Wed 29 August at St Mark’s Inala at 7pm.
- School fees outlined for 2013.
  **Moved:** Lydia Felu  
  **Seconded:** Meredith McCallion

7. **Guest Speaker - Chris James, Solar Power Consultant**  
**SOLAR**  
- For installing air-con, professional advice is needed to ensure each unit suits the space. Need to know number of units, size of units and amount of power to be used in a school day. Then able to calculate amount of kW needed in solar power.
- A 10 kW panel is approx. $35,000. To install panels to suit the whole school would be approx. $100,000-$120,000.
- There must be adequate north-facing roof space for panels.
- Energex must approve (requires application).
  **ELECTRICITY** (information from Veronica Lawson)  
- For the school wiring to be upgraded, an electrical engineer assessment is required (approx. $3,000)
- For total upgrade, approx. $178,000
- Ongoing service/maintenance would be approx. $1,215 twice a year.
  **Moved:** Chrissy Peters  
  **Seconded:** Helen Youngberry

8. **P&F Subcommittees**  
**FUN-raising - Danielle Bosse, Chen Hoang**  
- School disco raised $1590 for the P&F.
- Upcoming Trivia Night on 28 July 2012 at 7.30pm will be for adults only. There will be a theme and prizes. Tickets will be pre-sold at $50 per table (10 people).
- Skateway at Bundamba for kids. More information next meeting.
- Prep Science Fair sausage sizzle - volunteers needed.
- Sports Day on 22 June - volunteers needed.
- Pie Drive - conflicting views amongst attendees on whether a pie drive is a good idea. Further discussion is required. Carry on to next meeting.
  **Moved:** Meredith McCallion  
  **Seconded:** Louise Mason

9. **General Business**  
- **SFX Carnival in 2013** - to be organised by FUN-Raising Sub-Committee (FRSC). A date to be set and ride operators to be booked as soon as possible. The suggested goal for funds raised is Laptops/iPads for the school. Voted on and passed unanimously.
- **Proposed Calendar for 2013** - to be developed. Will include Art Show in Term one. Also to include term dates, discos, other events. Possibly to be published on the new website.
- **P&F Committee Roles recap** - Please ensure all events/matters come through official P&F channels.
- **Class 3 Blue letter tabled** - Class 3 Blue provided feedback on the school disco. All meeting attendees enjoyed the feedback and thought some of the ideas were very good.
  **Moved:** Rachel Grant  
  **Seconded:** Lydia Felu
• **Basketball Court Repair** - Ipswich City Council has committed to waiving the dumping fees (approx. $3,000). Lydia Felu to follow up with the process. P&F and school to pay 50/50 of the costs. The overhaul is scheduled for the second week of the school holidays.

  **Moved:** Chrissy Peters  
  **Seconded:** Theresa Wallace

• **Uniform shop (Louise)** - The Uniform Shop needs a person to volunteer as a dedicated coordinator and to be the one point of contact for orders, queries etc.
  When prospective prep children come for orientation, prep fittings times are to be extended to 3pm.
  The idea was raised to have volunteer work offset against a P&F levy rebate. Further discussion is required.

  **Moved:** Rachel Grant  
  **Seconded:** Chrissy Peters

• **Year Book, and Asset Register** - to be carried over to next P&F meeting.

  ➠ The next P&F Meeting is scheduled for **7.00pm Monday 30 July.** ➠
  ➠ Agenda items are to be emailed to **sfxpfc@hotmail.com** by c.o.b **23 July.** ➠

  **Meeting closed 8:31pm**