Parents and Friends Annual General Meeting Minutes

Date: 24 February 2014

1. **Opening Prayer** – Christina Radcliffe-Smith

2. **Welcome**
   *In attendance:* Christina Radcliffe-Smith, Lydia Felu, Chrissy Peters, Tamra Bentley, Veronica Lawson, Michaela Lewis, Fr Roger Burns, Fr Paul Chanh, Tracey O’Sullivan, Denis O’Sullivan, Maniphon Follbring, Roslyn Kumar
   *Apologies:* Sr Anne Keim, Tony Brose, Vanessa Marsh, Tristan Dieben

3. **Minutes of Previous Annual General Meeting**
   - Minutes of previous AGM (25 February 2013) were tabled as a true account of the meeting.

   **Business arising from previous minutes**
   - There was no general business arising from the previous AGM.

4. **Proposed Updated Constitution**
   - It was proposed that wherever the name of the P&F appears throughout the Constitution, the name be changed from St Francis Xavier Goodna P & F Association to St Francis Xavier Parish School P & F Association which is the name on the P&F’s ABN and bank accounts. The name appears on page 1 clause 1, page 7 clause 8.3, page 8 signing clause and page 11 Bylaws. The P&F levy amounts wherever they appear in the Bylaws would also be updated from $9/$90 to $10/$100 in accordance with the decision made at the 29 April 2013 P&F meeting. The attendees voted in favour of adopting the updated Constitution.

5. **President’s Report**
   *Summary:*
   - Thank you for support.
   - P&F Executive members.
   - Tuckshop.
   - Uniform Shop.
   - Events held.
   - Donation to school.

6. **Principal’s Report**
   *Summary:*
   - February – school enrolment, staff for 2013, SFX Kindergarten, opening school mass.
   - March – Mercy heritage, school disco, Art Show.
   - April – Project Compassion, transition into secondary, Goodna RSL Services Club, ANZAC Day march.
   - May – Gonski review, new look newsletter, Catching Fire – Staff with Spirit.
7. **Treasurer’s Report**  
Summary: Breakdown of income, expenses and profit for 2013.  

8. **P&F Subcommittees’ Reports**  
- No reports.

9. **Election of Executive Committee for 2014**
   
   President – Christina Radcliffe-Smith  
   Vice President – Tracey O’Sullivan  
   Treasurer – Tamra Bentley  
   Secretary – Chrissy Peters

10. **Appointment of Minute Secretary**  
No appointment.

11. **Appointment of P&F Sub committees**  
Rachel Grant – Fundraising/Events Sub committee.  
Vacant – Facebook Sub committee.

12. **Appointment of Auditor**  
Borgeaud & Co were appointed Auditors.

13. **Time/Day of Meetings**  
7pm – usually the last day of the month.

14. **Appointment of Delegates to the Diocesan P&F Council**  
Christina Radcliffe-Smith was appointed as Delegate.

**AGM closed 7.40pm – followed by P & F Meeting – 24 February 2014**