Parents and Friends Annual General Meeting Minutes

Date: 25 February 2013

1. Opening Prayer – Lydia Felu

2. Welcome
   In attendance: Lydia Felu, Helen Youngberry, Chrissy Peters, Veronica Lawson, Sr Veronica Ekerick, Tony Brose, Michelle Higgins, Theresa Wallace, Rachel Grant, Trish Jones
   Apologies: Louise Mason, Michaela Lewis, Jeremy Bick, Jacinta Anae

3. Minutes of Previous Annual General Meeting
   • Minutes of previous AGM (27 February 2012) were tabled as a true account of the meeting.

   Business arising from previous minutes
   • There was no general business arising from the previous AGM.

4. Proposed Updated Constitution
   • The proposed updated Constitution was displayed on the interactive whiteboard and Veronica Lawson explained the information that had been used to complete the blanks in the Model Constitution. The attendees voted in favour of adopting the updated Constitution and it was signed and dated by the President (Lydia Felu) and Secretary (Chrissy Peters).
   Action: Veronica Lawson to email the Word document and a scanned PDF to Chrissy for onforwarding to Kelly Watson so she can release the outstanding funds from the Paypal account. Constitution to be added to school website.

5. President’s Report
   Summary:
   • Remaining interactive whiteboards installed.
   • Creation of P&F hotmail account sfxpfc@hotmail.com
   • Various Fun-raising Committee activities.
   • Thanks to various parent volunteers.
   • P&F funds contribution to various projects and causes.
   • ANZAC Day.
   • Attendance at Biennial P&F Conference, Gold Coast.
   • Uniform shop now being run by L.J. Apparel.
   • Thanks to P&F Executive and school staff.

6. Principal’s Report
   Summary:
   • February – staff for 2012; welcome disco; parent teacher meetings; SFX Parish Kindergarten; Art Show.
   • March – Dare to Lead project.
   • April – Term 2 Music; Australian Enhancing Catholic School Identity Project.
- May – ANZAC Day 2012; school and youth mass; Mothers’ Day stall; staff news.
- June – Laptop/iPad purchase.
- July – Prep science fair; School Vision and Mission Statement: SFX School Board.
- August – uniform shop news; legionnaire school hats.
- September – Website update; solar grant; speech therapist appointment; program maintenance; photocopier installation; basketball court.
- November – vote of thanks to P&F Executive and parent members.

7. Treasurer’s Report
Summary:
- Uniform shop now being run by L.J. Apparel.
- Thank you to committee members and school staff.
- Will not be running for Treasurer this year.

8. P&F Subcommittees’ Reports
- No reports.

9. Election of Executive Committee for 2013
   President – Helen Youngberry
   Vice President – Lydia Felu
   Treasurer – No nominations
   Secretary – Chrissy Peters

10. Appointment of Minute Secretary
    This position is still to be filled.

11. Appointment of P&F Sub committees
    Continuing appointment – Helen Youngberry and Lydia Felu – Carnival Sub committee.
    No new appointments.

12. Appointment of Auditor
    Borgeaud & Co were appointed Auditors.

AGM closed 8pm – followed by P & F Meeting – February 2013