Parents and Friends Meeting Minutes

Date: 29 October 2012

1. Opening Prayer – Lydia Felu

2. Welcome
   In attendance: Lydia Felu, Helen Youngberry, Chrissy Peters, Veronica Lawson, Fr Roger Burns, Sr Veronica Ekerick, Michaela Lewis, Tony Brose
   Apologies: Louise Mason, Catherine Meiklejohn

3. Minutes of Previous P&F Meeting
   - Minutes of previous meeting (17 September 2012) (read out by Helen Youngberry) were tabled as a true account of the meeting.
   Moved: Chrissy Peters
   Seconded: Lydia Felu
   CARRIED

Business arising from previous minutes
   - Missing prep building toilet door - Veronica Lawson still to report on.
     Action: Veronica Lawson to investigate and report back.
   - P&F Constitution to be recreated and a copy to be sent to Veronica Lawson and Paypal (Kelly Watson).
     Action: Louise Mason has a copy of the draft P&F Constitution to recreate a new one from.
   - Proposed Calendar for 2013 - A draft calendar was submitted by Lydia Felu and suggested changes were discussed.
     Action: Lydia Felu to amend draft calendar.
   - Basketball Court – was demolished over September/October school holidays. Cr Paul Tully to donate money towards cost.
     The Landcare grant application was not successful.
     Tony Brose advised that a truckload of top soil 20m x 40m would cost approximately $800. Helen Youngberry said she may have approximately 7m of soil that the school could use. Lydia Felu said she would talk to her brother about fertilizer. Veronica Lawson suggested seeding the area so grass could grow over the school holidays.
     Action: Lydia Felu to follow up donation with Cr Tully
     Action: Further discussion at next meeting.
   - Scholarship Fund – it was decided that the proposed scholarship fund is similar to the Pastoral Care Fund that is currently organised by Sr Veronica and that there was no need for duplication. Funds from the discos would be donated to the Pastoral Care Fund. Free dress day donations – first term to go to P&F/Carnival, second term to go to Pastoral Care Fund, third term to go to a charity (Caritas), fourth term to go to Pastoral Care Fund.
   - Swimming pool/buses – Helen Youngberry advised that Joanne Miller does organise purchase of buses for state schools but not for private schools. Goodna State School makes a profit from hiring out their 25m pool. Pool does not need to be enclosed in a building unless it is heated. An unheated pool on school grounds would only be used for part of the year and would not be the best use of funds. It was
also considered that purchase of a bus may also be too expensive because of the cost of the driver, maintenance, insurance, etc. Surf Lifesaving is pushing for compulsory swimming lessons for all children which would need to be funded by the government. School survey – mostly P-3 were interested – majority wanted swimming lessons but didn’t want to pay the increased fee. Our school only uses half of the pool when our children have swimming lessons at Goodna Aquatic Centre. The other half of the pool is used by another school. Veronica/Michaela to negotiate our school having the whole pool for swimming lessons to maximise use of the bus and cut costs. Also investigating other ways to save – negotiate pool entry fee – look at having longer lessons and block/intensive lessons, eg, Monday to Thursday for 2 weeks instead of lessons being spread out.  
**Action:** Veronica/Michaela to contact Goodna Aquatic Centre

4. **Correspondence (Secretary)**  
   - Correspondence was tabled by Chrissy Peters, Correspondence Secretary.  
     - Letter/emails from The Federation of Parents and Friends Associations of Catholic Schools in Qld re their new Parent Chatter newsletter  
     - Emails from The Federation of Parents and Friends Associations of Catholic Schools in Qld re Invitation to the Brisbane Archdiocesan P&F Council’s General Meeting - Thursday 18 October 2012

5. **Treasurer’s Report**  
   - Opening balance: $21,613.35  
     - Balance as at 29 October 2012: $51,526.79  
   - Opening balance (On-call acct): $30,732.31  
     - Balance as at 29 October 2012 $35,762.81  
   - $30,080.07 was for purchase of uniform stock by LJ Apparel and would be deposited into a separate account.

6. **Principal’s Report**  
   - Summary:  
     - Kindergarten Update – on track for completion date of 22 November.  
     - Staffing Update – a complete list of classes and teachers to be published in newsletter.  
     - Speech Therapist Appointment – Miss Kathryn Bishop has been appointed one day per week.  
     - Program Maintenance – Program Maintenance contracted to paint exterior of school buildings.  
     - Photocopier Installation – 4 new photocopiers purchased.  
     - Working Bee – thanks to those who worked on the gardening project. Children are encouraged to become involved in our recycling project.  
     - Basketball Court – this has been removed and now we need grass to grow.

7. **P&F Subcommittees**  
   - No report.

8. **General Business**  
   - **Secretary Position vacant** – Meredith McCallion has resigned as Minutes Secretary. Chrissy Peters will take over the role of taking the Minutes and the hotmail account.  
   - **Purchase gifts** – It was agreed that purchase of thank you gifts would only be organised for people who had performed an exceptional service for the P&F/school. A bouquet of flowers would be purchased for Kelly Watson and presented at the school Christmas concert.  
     - **Action:** Helen/Lydia to purchase flowers and present to Kelly at school Christmas concert  
   - **2013 Welcome Back BBQ** – P&F to provide free sausage sizzle and sell drinks.  
   - **Prep Orientation Friday, 16 November 9.20am P&F Representation**  
     - **Action:** Helen Youngberry to give 10 minute talk
• Xmas Raffle at Xmas Concert on 29 November – suggested charging gold coin donation for lighting
  Action: Helen Younberry to organise vouchers for raffle
• Purchasing fridges for classrooms – no-one knew of any school (even elite) that have a fridge in each
  classroom. Too costly.
• Sausage Sizzle on Tuesday Next Year – This may affect the tuckshop and it was decided not to go
  ahead with it.
• Budget for P&F for 2013 – Veronica/Michaela advised that the ratio of laptops etc to children was at
  1:20 but it needs to be 1:5.
• Dinner and disco for parents – To be further discussed at next meeting.

Meeting closed 8:15pm