



**St Francis Xavier**  
Primary School  
*Kids who care*

St Francis Xavier School  
6 Church Street (P O Box 402)  
Goodna QLD 4300

555-063-042-A

## CENTREPAY DEDUCTION AUTHORITY

<b>Action (Please Tick)</b>	New Request <input type="checkbox"/>	Alteration <input type="checkbox"/>	Cancellation <input type="checkbox"/>
Student/s Names			

<b>Customer Details</b>	Centrelink Customer Reference Number (CRN)	_____	_____	_____	_____
Given Name	Family Name				
Date of Birth	___/___/___				

<b>Deduction Details</b>			
From which payment do you want the deduction to be taken eg: Age Pension, Newstart Allowance, Family Tax Benefit etc			
Payment for	Educational Fees <input type="checkbox"/>	Dynamics BPAY Reference Number (Office Use only)	
Start Date	___/___/___	OR	Next Available Payment Date <input type="checkbox"/>
Fortnightly Deduction Amount	\$		
Choose one of the following options			
Continue until cancelled <input type="checkbox"/>	Target Amount \$	Final Payment Date ___/___/___	

### Authorisation - read, sign and date the statement (MUST be completed)

I authorise the Australian Government Department of Human Services to make the deduction and pay the amount to **St Francis Xavier School** as per the above direction and that all information that I have supplied is true and correct.

I give permission for **St Francis Xavier School** to:

- use the information I have provided on this form and
- provide the Department of Human Services with a copy of this form, and any other additional information required by them from time to time to action this deduction.

I understand that:

- it is my choice to have this amount deducted from my Centrelink payment(s), and I can change my Centrepay deduction(s) at any time;
- if I cancel my Centrepay deduction(s), I am removing my consent for **St Francis Xavier School** to take further deduction(s) from my payment(s);
- if I stop relations with **St Francis Xavier School** but do not stop my Centrepay deduction(s), that **St Francis Xavier School** may instruct the Department of Human Services to stop the deduction(s);
- if I change schools, I may also need to advise the Department of Human Services to stop my deduction(s);
- if I have a current Centrepay deduction and I lodge a new claim, the existing deduction(s) will not carry over to the new claim;
- where a Deduction has a target amount and the final Deduction is set to pay less than \$2, the second to last Deduction will be increased by up to \$2 to cover the final amount.

**Signature of Customer** \_\_\_\_\_ **Date** \_\_\_\_\_

Further information about Centrepay can be found online at [humanservices.gov.au/centrepay](http://humanservices.gov.au/centrepay).